

**PIECE BY PIECE QUILTERS
ZOOM BOARD MEETING MINUTES**

**Corrected
August 25, 2022**

Members in Attendance: Laurel Blakley, Chris Bradshaw, Kelly Brown, Marilee Kline, Melanie Martens, Laurie Perez, Cheri Stempel, Margaret Sullivan, Diane Tainter, Christine Widman

President Cheri Stempel called the zoom meeting to order at 6:30 p.m.

It was moved by Melanie Martens and seconded by Christine Widman to approve the minutes from the July meetings.

COMMITTEE REPORTS:

Treasurer's Report: The balance in the checkbook as of August 1, 2022 is \$23,401.07.

A question was asked whether the deposit for the Electrician's Union Hall has been paid for Fun Day. The rates have changed. The cleaning deposit changed from \$500 to \$750. Laurie Perez reminded the Board that there was a deposit of \$500 carried over from year to year to year. If the \$500 deposit is still on their books, would the Guild need to pay an additional \$250? Margaret Sullivan will track back in the Guild's records to verify regarding the deposit. Marilee Kline pointed out that the checks were made out to ESC (Electrical Skill Corporation). This information may help in tracking payments.

UPDATE: Received Email from Margaret Sullivan on August 26th. Each year a check is given for the deposit to the Electrical Skill Corp. 2/10/18 \$500; 1/30/19 \$500; 2/20/20 \$1,000; 8/1/20 \$1,000 refund from EDC.

Marilee Kline responded: This explains it. The paid in full rental fee for the bldg. for 2018-2019 was \$500 for 2020. It jumped to \$1,000. I never knew it was refunded. It looks to me that it is time to sign the contract and remit \$750 cleaning/security deposit. The contract says it is refundable but we may just pay them the additional \$750 for final payment.

Laurie Perez added: I'm thinking the \$500 was the room fee each of those years. Looks like was raised to \$1,000 for 2020 which was refunded due to Covid.

Fun Day: April 15, 2022

Cheri Stempel discovered that the Electrician's Union Hall has a schematic of the room set up for Fun Day. The facility usually sets up around 2:00 and then the Guild can go in after and finish setting up. The Guild always sent full payment in the past and have always done the cleanup.

Marilee Kline is requesting for people to sign up to be on the committee. Christine Widman asked what types of jobs are needed. Marilee will make a list and give to Kelly to put in the newsletter

Cheri asked Marilee if she wanted to remain chairperson. Laurie Perez suggested that since most of the plans have already been put in place, that Marilee and the original committee members, from 2020, continue with the event. Marilee will contact those committee members to see if they are willing to continue.

Laurie also suggested to talk to Philanthropy for baskets for the raffle.

Christmas Party: December 6, 2022.

A committee is needed in order to have the Christmas party.

The food also needs to be decided. Due to COVID issues, there will not be a buffet. Should the event be catered? Does it need to be a full meal? Maybe just have coffee and dessert. If people bring dessert, it needs to be store bought, not homemade. The food should also be served by the committee and not have participants get their own.

PIECE BY PIECE QUILTERS
ZOOM BOARD MEETING MINUTES

Corrected
August 25, 2022

Melanie Martens has prepared fabric kits for the block drawing at the Christmas party. The fabric kit will cost \$2.00. She will have these available at the September, October, and November meetings.

Participants will create a 12 ½ block (unfinished) to put in the drawing. ~~Two (2) blocks minimum.~~ **Two (2) blocks maximum and both must be made from the initial 9 x 11 focus fabric.** The person who wins, will receive extra fabric to finish their project. Diane Tainter offered if members are unable to pick up the kit at the meeting, she can leave on her porch for pickup.

Retreat: January 8-11 San Juan Bautista

Quilt Show: Cheri reminded everyone that she will send out the schedule of who is helping with the quilt show. It will also be in the newsletter.

Program Committee: At the last Guild meeting, Cheri asked if members wanted to have a workshop, if the speaker for the month offered one. This would be on the same day as the meeting (third Thursday), during the day at the Church. Members responded, yes. The program committee is currently working with Jenny Lyon, to have her speak and do a workshop in February.

Marilee Kline suggested that members of the Program Committee, Hostesses and Board members should have an orientation of the church building. This entails how to set up the microphone, where the light switches are located, if the speaker needs a projector, etc. This would help in order to set up for programs or events of the Guild. Cheri will send a separate notice that on Thursday, September 8th, this orientation will happen. If enough people are interested after this date, the orientation can be scheduled again.

Cheri advised that she has a projector that belongs to the Guild.

The speaker for the September meeting is doing a trunk show. She will need two (2) tables and volunteers to hold up her quilts. The volunteers could possibly walk around with the quilts as she's talking, so members can see her work up close.

Membership: The Guild currently had one new member for a total, now, of 91.

Newsletter/Website: Rosters were passed out at the August Guild meeting. The newsletter is going out and the majority of members are reading it.

Fat Quarter for September meeting will be Fall colors.

Kelly Brown will create a sign-in sheet/card for members participating in Show and Tell. On this sheet/card will be an opt-out option whether the member wants pictures taken of the quilt. This way there would be implicit permission from the member to use the picture on the website.

Andrea Bradley's task as Welcome Committee would be to ask members if they are going to participate in Show and Tell, and remind them to fill out the sheet/card.

Laurie Perez recommended that a statement be added to the membership form, "Pictures are taken at the Guild meetings and will be displayed on the website."

Kelly has been working hard on the webpage. The events page is up to date. She has links going to past newsletters. If you want to go to Bits & Pieces, click on Business meeting notes. This will get you to the minutes. The minutes are all up to date.

Standing Committee: Melanie Martens mentioned that members are not signing up for committees, BOM, etc. It should be stated at the Guild meeting that just because you are the first to sign up for the committee, does not mean that you will be in charge of the event. It just means that you want to help.

**PIECE BY PIECE QUILTERS
ZOOM BOARD MEETING MINUTES**

**Corrected
August 25, 2022**

Philanthropy: Susan Oakes will have a table for fabric sale at the Guild meetings. It has been suggested to discuss with Philanthropy to lower the price of the fabric sale.

Sunshine: No one to report

Sew Days: Chris Bradshaw would like to continue the zoom sew days. She mentioned that when people are sick or unable to travel, they are still able to attend by zoom.

Diane Tainter asked about regular sew days at the Church. If there is a Hostess assigned for that day, sew days can happen at the church. Since members come from San Jose and Gilroy, it was suggested for sew day to be from 1:00-5:00. This way members have time to clean up and go to dinner prior to the Guild meeting in the evening.

The Hostess responsibilities would be as follows:

- 1 Pick up the key from the office in the morning. Cheri also has a key, so can meet the Hostess at the Church and open the door.
- 2 Bring iron and ironing boards. There are irons and ironing boards in the storage shed. Someone will need to be responsible for picking them up in the morning and putting them back after sew day.
- 3 Bring a small treat (would not really need this if beginning at 1:00)
- 4 Decide the setup of the room, with enough space for people

OLD BUSINESS: Nothing to report

NEW BUSINESS:

Changing setup of meeting room: Marilee Kline suggested that for the Guild membership meetings we flip the front of the room to the back of the room. Susan Oakes brought up, instead of flipping the room, have members enter through the second door. The background in the front of the room is nicer and also the screen is in the front, if the speaker needs to use it. The restrooms are in the back of the room, so may be distracting, if people need to get up in the middle of the presentation.

Cheri suggested that for the September meeting, having the members come in through the second door. Move the Block of the Month stand to the back of the room. Put the raffle basket table on opposite side of the room. Philanthropy can be on the right side of the room. Susan Oakes will also be in the back of the room with the fabric sale table.

Kelly Brown offered to make signs; "Please, sign in" and "Please, remember to put your name tag on"

Kelly will put in the newsletter that we are making changes and for members to enter through the second door instead of the first door. Someone will also need to make signs for the doors.

Quilt tops in storage container: Christine Widman reminded Board members that there are approximately 60 completed quilt tops in the storage container. She suggested that these tops be categorized/managed, not as the Guild's regular charity quilts, but to create a new pathway. This could be done either through the Philanthropy Committee or as a separate committee. Christine would be willing to take the lead, along with a couple of others, to make this a priority. The goal would be to get these quilt tops out of the storage unit and into a place where they could be marketed. She suggested a few ways to do this.

1. Sell, at a reasonable price, to Guild members through the fabric sale at the meetings. Guild members could use these to practice their free-motion quilting or donate as they wish.

**PIECE BY PIECE QUILTERS
ZOOM BOARD MEETING MINUTES**

**Corrected
August 25, 2022**

2. Sell to the public, through a sale (possibly the Quilt Show boutique).
3. To be given, as is, to organizations that are local, who would finish the quilts. Organizations such as Sew for Love, Lutheran World Relief or Mennonite Relief.

In other words, get them made into quilts/comforters. These quilts could be called The Good Intentions Quilts. They are intended to be given away and in doing that the maker/creator is honored.

Another suggestion was to put these quilt tops into kits. Guild members could complete and donate as a charity quilt that the Guild votes on each year through Philanthropy. Possibly, for a small fee, include backing fabric to the kit. This would be a jump start for members to complete their charity quilts for the year.

These quilt tops could possibly be advertised in the newsletter. Every month, one or two tops could be “showcased” and then brought to the meeting for purchase or possibly have a raffle.

This program is not intended to compete in any way with the work of the Philanthropy Committee, but in conjunction with it. Other ideas for the quilts are welcome. Christine would like there to be a discussion among the Board and/or members as to the viability of this project proposal and how best to accomplish it.

It was moved by Laurel Blakley and seconded by Diane Tainter that the meeting be adjourned.

The President adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Laurel Blakley, Co-Secretary